

Providers Access Policy

Introduction

This policy statement sets out the School's intent for managing the access of providers to students at the School. This is for the purpose of giving them information about the provider's education or training offer. Compiling with the School's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students are entitled:

- To hear from a range of local providers about the opportunities they offer, including further education, supported internships and career providers- through career fairs, transition events, FE open days, external placements/ visits.
- To raised awareness of future options and pathways.
- To information point for:
 - Education, Training and Employment
 - Rights and responsibilities.
 - Leisure and community
 - Benefits and Money
- To develop their self-awareness and self-advocacy skills.
- To develop career planning skills.
- To manage and plan transition.

Management of provider access requests

Procedure

A provider wishing to request access should contact Charlotte Dobson, Careers Lead, Telephone: 0116 235 5600

Opportunities for access

The current policy will be implemented through the following activities which providers can get involved with to allow career development for our students:

<p>External Work Experience</p>	<p>Employers looking to provide valuable work experience opportunities will be supported by the school in the following ways:</p> <ul style="list-style-type: none"> • Job carving which is where we will identify the current tasks suited to both student learning and to the providers business. • The school will risk assess the student and workplace, considering the tasks involved. • The school will provide support for the student while on placement. • Provide awareness training giving them a better understanding to
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	<p>students' individual needs such as autism.</p> <p>Work experience providers will be supporting the students career development by:</p> <ul style="list-style-type: none"> • enabling students to experience working environments and correcting misinterpreted beliefs surrounding different areas. • further developing their transferable work skills that they developed in vocational sessions. It is here students can see where their skills can be applied to a variety of tasks. • allowing them to make informed choices surrounding their career path, whether that be further education, training and/or employment.
Employer encounters	<p>Employers looking to raise awareness of their industry or to connect with schools to close in on the current skills gap, can get involved in the following ways:</p> <ul style="list-style-type: none"> • Hosting a stall at one of our career fairs. • Deliver a presentation/ talk to raise awareness or host a range of activities. • Invite students on a workplace visit or tour.
Information advice and guidance	<p>Providers such as education, training and work can attend one/ more of the following activities/ events:</p> <ul style="list-style-type: none"> • Provide a group discussion for our PSHE & Career group • Host a stall at our Careers/ transition fair. • Lead a CV/ interview technique workshop. • Lead a skills workshop around your industry.
Further/ Higher Education	<p>FE/HE providers looking to raise awareness of the current course available would benefit from attending:</p> <ul style="list-style-type: none"> • Attending our transition/ career fair. • Providing the school with course material. • FE/ HE visits

Please speak to our Careers Leader, Charlotte Dobson to identify the most suitable opportunity for you.

Premises and facilities

The School will make classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The School will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school, which is managed by the Careers Leader.


Impact

The School will measure impact of the activities/ events through feedback forms from providers and students, which will be used to adapt/ improve the service the school offers in the interest of the students and providers.

Related Policies: <ul style="list-style-type: none">• Careers Policy• Career guidance and access for education and training providers

Policy owned by: Name: <i>Careers Lead</i> Signature: CD

Revision Control:			
Revision Number	Page Number/s	Revision explanation	Date of change
		New Policy	March 2020
1	P1	Pathways added in Internal changed to external	June 2021
	P2	Some grammar changes	June 2021
2	1-3	Reviewed	June 2022

Approved Sign off:			
Sign needed by:	Name	Signed	Date
Member of Senior Leadership Team	Sachin Dogra		10/10/2022

Review Date: June 2023